

SOUTH CAROLINA JAIL ADMINISTRATORS' ASSOCIATION **2012 CONFERENCE & TRADE SHOW ANNOUNCEMENT**

Dear Corporate Sponsor,

The South Carolina Jail Administrators' Association will conduct their Annual Conference and Trade Show in Myrtle Beach, SC, **Sunday, March 25th through Wednesday, March 28th, 2012.** The conference will be held at the Hilton Myrtle Beach Resort, 10000. Beach Club Dr., Myrtle Beach, SC 29572. Phone toll-free at 1-800-445-8667 or 1-843-449-5000 for reservation information. **This will be the only opportunity to see all of the SC Jail Administrators together at one time as we conduct just one conference per year.**

Note: Registration opens on November 1, 2011 on a first come, first serve basis with the exception of our returning Platinum sponsors from last year, who will be granted first priority and a reserved booth space if returning at the same sponsorship level.

We've reserved plenty of booth space for vendors in the Palisades Exhibit Hall. Plenty of time has been scheduled to afford all participants ample time to spend with you, our sponsors. Please refer to the enclosed agenda for all the activities that have been planned for our conference. We are looking forward to seeing everyone and to meeting new companies as well. We are not just an organization, we are family.

All Sponsors' are invited to participate in our Monday night Scholarship Auction and Karaoke which will feature live entertainment as well. The theme will be **Blues & Jazz Night**. Feel free to wear your costumes and era outfits for the occasion and participate in our auction as well.

The cost for a Basic Bronze Corporate Level Sponsorship Package remains at \$650.00. This package covers registration for up to two (2) representatives, a 10 foot wide space, an 8 foot table, plus two complimentary Vendor Appreciation and Awards Luncheon tickets. If your exhibit is larger than 10 feet, you will need to purchase a second space. An additional booth space will cost \$650.00. Non-Platinum Vendors with more than two (2) representatives must pay an additional \$200 for each person, plus \$25.00 for each additional Awards Luncheon ticket.

Note: Former vendors will not be allowed to attend the conference as a regular participant at the rate paid by regular detention/corrections employees. The cost will be \$220.00 per day for any former vendor desiring to attend without purchasing at minimum, a Bronze Level Registration Package.

In addition, we ask that you consider being a sponsor for one or more of the following areas:

- | | |
|--------------------------|---------------------|
| 1. Vendors Reception | 6. Breakfast Buffet |
| 2. Continental Breakfast | 7. Entertainment |
| 3. Hospitality | 8. Audio Equipment |
| 4. Karaoke Night | 9. Sponsor Trainers |
| 5. Awards Luncheon | 10. Program Booklet |

Setup times for Vendors are: Saturday, March 24, 2012 from 1:00pm – 3:00pm, and Sunday, March 25, 2012 from 1:00pm – 4:00pm in the Palisades Convention Center.

Rev. Sep. 2011

SOUTH CAROLINA JAIL ADMINISTRATORS' ASSOCIATION

2012 CORPORATE SPONSORSHIP INFORMATION

The South Carolina Jail Administrators' Association is proud to offer your business the opportunity to show your support for this organization by becoming a Corporate Sponsor. Your corporate sponsorship secures your booth space and takes the hassle out of conference registration, as well as greatly enhancing our efforts to provide quality training and networking opportunities for Jail Administrators and their staff.

Platinum Corporate Level:

\$2000.00

- Booth on Corporate Row at Annual Conference
- Two nights lodging 1 room)
- Golf Package for up to two
- (2) Vendor Appreciation Luncheon Tickets
- (2) Awards Luncheon Tickets
- Recognition Plaque
- Sponsorship Level Acknowledgment on Program
- Sponsor Acknowledgment on Regional Training Programs for remainder of current calendar year

Gold Corporate Level:

\$1500.00

- Booth at Annual Conference
- Golf package for one
- (2) Vendor Appreciation Luncheon Tickets
- (2) Awards Luncheon Tickets
- Sponsorship Level Acknowledgment on Program
- Recognition Plaque

Silver Corporate Level:

\$1000.00

- Booth at Annual Conference
- (2) Vendor Appreciation Luncheon Tickets
- (2) Awards Luncheon Tickets
- Sponsorship Level Acknowledgment on Program
- Recognition Plaque

Bronze Corporate Level:

\$650.00

- Booth at Annual Conference
- (2) Vendor Appreciation Luncheon Tickets
- (2) Awards Luncheon Tickets

**SOUTH CAROLINA JAIL ADMINISTRATORS' ASSOCIATION
VENDOR AGREEMENT**

THIS AGREEMENT is entered into as of the _____ day of _____, 201____, by and between the South Carolina Jail Administrators' Association and

(Name of Company)

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

(Name of Company)

Assumes entire responsibility for exhibits and materials and hereby agrees to protect, indemnify, defend, and hold the South Carolina Jail Administrators' Association and its employees and members harmless against all claims, losses or damages to persons or property; government charges or fines; and attorney fees arising out of or caused by

(Name of Company)

Performance or non-performance, excluding such liability caused by the sole negligence of the South Carolina Jail Administrators' Association, its employees or members. This agreement will hold true from the dates of _____, 201____ through _____, 201____.

(Name of Company)

Address City State Zip

(Contact Numbers) (E-mail Address)

Note: Contact the Hilton Resort directly for phone line, electrical and internet access rates.

Make checks payable to: SCJAA

Shelton L. Hughes, Jr., Secretary, SCJAA
Clarendon County Detention Center
PO Box 730
Manning, SC 29102
Phone: (803) 435-0032 / Fax: (803) 435-8194
E-mail: shughes@clarendoncountygov.org

**SOUTH CAROLINA JAIL ADMINISTRATORS' ASSOCIATION
SPONSORSHIP OPPORTUNITIES**

Dear Corporate Sponsor,

If you wish to sponsor any of the following activities/events, please indicate so on your registration form and include the additional payment; or contact Secretary, Shelton L. Hughes, Jr. using the contact information listed at the bottom of this page for further information.

Day	Activity	Requested Contribution
Sunday:	Vendors' Reception	\$1500.00
Monday:	Continental Breakfast	\$ 400.00
Monday:	Hospitality	\$ 400.00
Monday:	Karaoke Night	\$ 2500.00
Tuesday:	Continental Breakfast	\$ 400.00
Tuesday:	Awards Luncheon	\$ 3500.00
	Luncheon Co-Sponsor	\$ 1000.00
Tuesday:	Hospitality	\$ 400.00
Wednesday:	Breakfast Buffet	\$ 2000.00
	Audio Equipment for training.....	\$ 800.00
	Sponsor a Trainer.....	\$1500.00
	Entertainment	\$1500.00
	Program Booklets.....	\$ 3000.00

We would like to **THANK ALL THE VENDORS** that give to our organization. Without you we could not be the successful Association we are today. Again, **THANK YOU.**

SCJAA Board of Directors

Make checks payable to: SCJAA

Shelton L. Hughes, Jr., CJM, Secretary, SCJAA
 Clarendon County Detention Center
 PO Box 730
 Manning, SC 29102
 Phone: (803) 435-0032 / Fax: (803) 435-8194
 E-mail: shughes@clarendoncountygov.org

SOUTH CAROLINA JAIL ADMINISTRATORS' ASSOCIATION
VENDOR REGISTRATION FORM

Please **register each person attending** the South Carolina Jail Administrators' Association Conference. Refer to the accompanying documents for membership and registration rates.

It is important that we receive this form with the completed vendor agreement. You may make as many copies of this form as needed.

Sponsorship Level: _____ Platinum _____ Gold _____ Silver _____ Bronze

() I need _____ additional Luncheon Banquet tickets at \$25.00 each

Additional Sponsorship: _____ Amount: _____

Total Enclosed: _____

Comments: _____

NAME(S): _____
(Please Print)

TITLE(S): _____

COMPANY: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

Make checks payable to: SCJAA

Shelton L. Hughes, Jr., CJM, Secretary, SCJAA
Clarendon County Detention Center
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2012 ANNUAL GOLF OUTING

WHEN: Sunday, March 25, 2012
TIME: 11:00 AM
WHERE: BAREFOOT GOLF & RESORT (COURSE TBA)
COST: \$50.00
FORMAT: TWO MAN CAPTAIN'S CHOICE

SEND REGISTRATION AND PAYMENT TO: (Made payable to SCJAA Golf Event)

Tom Fox, Director
J. Reuben Long Detention Center
4150 J. Reuben Long Ave.
Conway, SC 29526
843-915-5140 or foxt@horrycounty.org

Please send registration and payment to above no later than Friday, March 9, 2012.

SCJAA GOLF OUTING 2012

Name: _____

Company / Facility: _____

Contact Info: _____

Your Golf Handicap: _____

SCJAA 2012 Annual Conference & Trade Show: Tentative Schedule of Events

Sunday March 25, 2012	Monday March 26, 2012	Tuesday March 27, 2012	Wednesday March 28, 2012
1:00pm – 4:45pm Vendor Registration Participant Registration	8:00am – 9:00am Participant Registration Coffee & Doughnuts	8:00am – 8:45am Participant Registration Coffee & Doughnuts	8:00am – 9:00am Breakfast Buffet
3:00pm – 5:00pm Training	9:00am - 10:15 Welcome Opening Session Training	8:45am – 9:00am Announcements	9:00am – 10:00am Closing Session Training
5:00pm – 6:00pm Opening Ceremony	10:15am – 10:45am Break	9:00am – 10:15am General Session Training	10:00am - 10:30am Break/Check-out
6:00pm – 8:00pm Vendor Reception	10:45am – 11:30pm Training Roundtable Discussion 11:30am – 12:00pm	10:15am-10:45am Break	10:30am – 12:00pm Business Meeting Conference Evaluations Door Prizes Adjourn
	12:00pm – 1:30pm Lunch (On Your Own) Vendor Appreciation Luncheon (for Vendors and Administrators only)	10:45am – 12:00pm Critical Incidents/Lessons Learned	
	1:30pm – 2:30pm Agency Updates	12:00pm – 1:30pm Awards Luncheon	
	1:30pm – 2:30pm Training	1:30pm – 2:30pm Training Training	
	2:30pm – 3:00pm Break	2:30pm – 3:00pm Break	
	3:00pm – 4:30pm Agency Updates Cont'd Business Meeting Training Cont'd	3:00pm – 4:30pm Training Training	
	4:30pm-5:00pm Designated Facilities Update		

*Special Events:
Monday, March 26
12pm – 1:30 pm
Vendor Appreciation Luncheon
6:00pm – 12:00pm
Karaoke, Scholarship Auction & Entertainment (theme is “Blues & Jazz Night”)
Wear your era costumes and outfits!*

*Tuesday, March 27
12:00pm –1:30pm
Awards Banquet Luncheon*