

South Carolina Jail Administrators' Association
Meeting Minutes
Thursday, July 14, 2011

The Board of Director's and Training Committee convened for a joint meeting on Thursday, July 14, 2011 at the Orangeburg-Calhoun Regional Detention Center, Orangeburg, SC. The following persons were in attendance:

President: Janice Ertle
Vice-President: Chris Hudson
Secretary: Shelton Hughes
Treasurer: absent
Immediate Past President: Simon Major, Jr.
Business Liaison/Meeting Host: absent
Training Committee Members: Shane Kitchens, Craig Shaylor

Call to Order: President Janice Ertle called the meeting to order at 10:40 am.

Opening Prayer: Chris Hudson provided the invocation.

Reading of Minutes: Reading of previous meeting minutes was waived.

Treasurer's Report: Treasurer was not in attendance.

OLD BUSINESS:

General Discussions:

- Janice and Shelton (Concert) provided an update on the SCJAA Scholarship Benefit Concert as it related to how the event turned out, attendance, and any problems that arose. Final financial numbers will be put together by Shelton and Earl and be addressed at the next scheduled meeting or via email prior to the meeting if complete. Shelton offered the idea of putting together a future scholarship benefit event to be held during a future annual training conference.
- Chris (By-Laws input concerns) informed the board that one or more administrators told him they felt they had no input regarding action being considered by the board in reference to By-Laws updating and that they weren't aware of the magnitude of the updates. Shelton and Simon disagreed with the information that was relayed by Chris and pointed out facts related to past by-laws committee activity, open opportunities to speak during prior debate, receipt of by-laws months ahead of review date, etc. Board collectively discussed the need to resend by-laws out ahead of next Forum and request motions & questions to be submitted in writing in advance to expedite the review process.
- Chris (Forum) led discussion on tentative agenda for the Administrators Forum. Chris will format and send agenda out for review and feedback via email in the coming week.

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NEW BUSINESS:

Motion: Simon Major: "Secretary to forward approved board meeting minutes and meeting date information to fellow jail administrators from this date forward. Secretary to inform fellow administrators by email communication that they are welcome to sit-in on meetings if they wish". Motion was seconded and approved by the body.

General Discussions:

- Craig (August Regional Training) agreed to take the lead on securing an agreement with the Brookland Banquet and Conference Center in W. Columbia to host our August 25, 2011 regional training seminar. The agreement would include an approved rate limit to seat, serve lunch, provide morning and afternoon refreshments, and audio-visual equipment needs. Craig to forward information to Shelton as soon as possible.
- Shane (October Regional Training) agreed to contact Jasper/Hampton counties to begin coordinating the upcoming regional training seminar scheduled for October 20, 2011.
- Shelton (Regional Training Flyer) will get the flyer out to all facilities as soon as the training site is confirmed. Will communicate and coordinate with Craig as necessary.

Adjournment: President Janice Ergle called for adjournment at 12:20 pm.

Next Meeting: Training Committee -Thursday, August 4, 2011, 10:30 am (Sumter)
Board of Director's – Thursday, August 11, 2011, 10:30 am (Orangeburg)

~~~End of Board Activity~~~

Minutes prepared by: \_\_\_\_\_ SCJAA Secretary  
Shelton L. Hughes, Jr., CJM